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Debra Robinson
Commissioner

Michael Dinnerman
Commissioner

Dwight Purvis
Commissioner

Faye Hughes
County Administrator

Vicki Parrish
County Clerk

Daniel Barber
Road Superintendent

Chris Davis
Bldg & Zoning Administrator

Daniel Connell III
County Attorney

There will be a Work Session Meeting of the
Cook County Board of Commissioners
Held on **February 16, 2015** at **5:00 pm** in the
Cook County Commissioners Office

Agenda

Appointment(s):

- A. **Daniel Barber, Road/Landfill Superintendent**
- **Road Work Detail**

OTHER DISCUSSION ITEMS:

Commissioner Purvis asked to discuss the following issues:

1. Litter pick up on county roads
2. Replacing tractor that was lost in fire
3. Driveway repairs

Job Descriptions: Definitions ♦ In reviewing the Job Descriptions and discussing concerns with Steve Condrey's office, the recommendation was to leave the job descriptions as they are. The Job Descriptions follow standard wording and do not limit job functions to being very restrictive.

The specific Job Description that was mentioned at the last meeting concerning routine maintenance states:

♦ Performs routine maintenance on trucks such as checking fluid levels, belts and hoses. ♦

Every place that this state appears states the same. One thing that has been suggested is to add Pre-trip inspection requirement. Landfill and Road Department are already doing the pre-trip inspection, but I believe it would have more affect if we included that verbage the job descriptions.

[Return to Main Menu](#)