

## **Cook County**

### Position Open

The Cook County has an opening for a Road Superintendent.

#### **Major Duties:**

- Monitors and assesses department workload; delegates work and modifies objectives and work plans as necessary.
- Directs and participates in the installation and placement of traffic control signs and barricades on county roads and rights-of-way.
- Plans, schedules and participates in the maintenance of county roads.
- Plans, schedules and participates in the maintenance of ditches and county rights-of-way.
- Coordinates the mowing and herbicide spray program.
- Prepares and submits reports and paperwork as requested or required.
- Represents the department and assists other departments as needed.
- Operates a variety of heavy equipment.
- Directs employees in the establishment of proper work safety zones.
- Performs related duties.

#### **Knowledge Required:**

- Knowledge of the principles and practices employed in the maintenance of roads and drainage systems.
- Knowledge of related local and state laws, procedures and policies.
- Knowledge of safety policies and procedures.
- Skill in planning, organizing, directing and coordinating the work of personnel.
- Skill in the analysis of problems and the development and implementation of solutions.
- Skill in the operation of a variety of heavy equipment.

#### **Minimum Qualifications:**

- Knowledge and level of competency commonly associated with the completion of a baccalaureate degree in a course of study related to the occupational field.
- Experience sufficient to thoroughly understand the diverse objectives and functions of the subunits in the division/department in order to direct and coordinate work within the division/department, usually interpreted to require three to five years of related experience.
- Possession of or ability to readily obtain a valid driver's license issued by the State of Georgia for the type of vehicle or equipment operated.

Applicants must successfully complete a Pre-employment Drug Test and Industrial Physical upon offer of employment.

Applications will be accepted until position is filled. Applications are available at the Cook County Administration Building, 1200 S. Hutchinson Ave., Adel, GA 31620, Monday – Friday, 8:30-4:30 or online at [www.cookcountyga.us](http://www.cookcountyga.us).

*Cook County is an Equal Opportunity Employer and  
A Drug Free Workplace; Title VI and ADA Compliant.*

