

Request for Board of Commissioners' Action

From: Faye Hughes, County Administrator **Date:** March 14, 2018

Subject: Tonya McConnell – Scanners, Printers **Item Number:** VIII-F

Attached are quotes for the necessary printers and scanners needed by the tax commissioner's office to upgrade her office equipment to meet the new standards required by the Department of Revenue.

6 – Scanners, \$5,580.00 and 6 printers, \$3,300.00. Total cost \$8,800.00.

Chair will need a motion approving the purchase and authorizing the County Administrator to move money into the tax commissioner budget to cover the equipment cost.

Motion made by _____

Second made by _____

Any discussion: _____

Votes _____ yes _____ no

Motion carried/ failed

