

**COOK COUNTY BOARD OF ELECTIONS/REGISTRATION**

Minutes of Combined Meeting

May 23, 2019

**Present:** Bill Barton, Chairman  
Shirley Huckaby, Vice-Chairman  
Anna Lawhorn, Secretary  
Dr. Mary Sue Ward  
Dawn Arnold  
Lamar Ellis

**Call to Order:**

Chairman Barton called the meeting to order.

**Invocation:**

The invocation was given by Dr. Mary Sue Ward.

**Approval of Minutes:**

Minutes of the April meeting were reviewed. Shirley Huckaby made a motion to approve the minutes and Dr. Ward seconded. Motion carried.

**Citizens to be Heard:**

None.

**Challenges to be Heard:**

None, due to pending changes to the rules affecting felon response time.

**Supervisor's Report:**

- a. The 2020 budget proposal for the Elections Office has been submitted to Fay Hughes in order to meet the May 17<sup>th</sup> deadline. A copy was provided to each board member. A best guess estimate was submitted due to us not knowing what the expense of the supplies and required manpower necessary to effectively operate the new equipment will be.
- b. An Open Records Request was received on April 29<sup>th</sup> from Taran Greenwald with the Coalition of Good Governance organization. Several documents were requested from the November 6, 2018 election including Poll Tapes, Audit Logs, Recap Sheets, Numbered List of Voters, etc. All requested items were scanned and submitted electronically. The requester was charged \$65.84 for the time spent to retrieve and scan the documents.
- c. The NCOA process will begin at the end of May. Our office has received the Confirmation Notices that will be mailed out for this process. We received 469 notices; 244 are within county moves, and 225 were out of county moves. We have to hold the notices until the SOS office notifies us to mail them.

- d. A news article and picture were placed in the Adel News to allow Cook County citizens to be aware of the May 7<sup>th</sup> visit to our office by Secretary Raffensperger and members of his staff.
- e. During odd years, we must ensure Municipal Street files are updated in the state system. After the SGRDC updated our mapping system, we printed new maps and have sent them, along with the street files, to each of the municipalities for the City Clerks to review and approve.
- f. A complete review of the voter registration cards in our file was completed with some hard work and long hours by Lamar and Bill. During the review, it was discovered that 61 cards were missing. Lamar sent letters to each of these registered voters asking that they complete and submit a new card. To date only a few have been returned.
- g. The voter registration box was sent to Cook High School recently. Voter registration was being offered to students during the lunch periods of the last week of school. Sixty-eight applications were received, but three of those are for neighboring counties. Due to the confusion during the last weeks of school, Dr. Ward suggested we move the Cook High voter registration back to February or March next year.

**Announcements:**

- a. Due to Dawn and Lamar's persistence, we were able to secure rooms at the Savannah Marriott for the 8-11 December conference.
- b. Credit card limits for the Elections Office have been increased and there should be no problems during the December conference.
- c. The office will be closed on Monday, May 27<sup>th</sup>, for Memorial Day.
- d. The Committee for the 2020 census has been established with Lamar Ray designated to serve as Chairperson. Dawn was notified that we need a representative from the Elections Office. Dr. Ward motioned that our Chair, Bill Barton, be designated as our representative. Shirley Huckaby seconded and the motion carried.
- e. Dr. Ward also motioned that we officially consolidate the three Delle Beamguard polling places into one. Anna Lawhorn seconded and the motion carried.

**Adjournment:**

There being no further business, Shirley Huckaby made a motion to adjourn. Anna Lawhorn seconded and the motion carried.

Next board meeting is scheduled for Thursday, June 27<sup>th</sup>, at 10:00 a.m.

Shirley Huckaby  
 Bill Barton, Chairman  
 Vice -

27 June 2019  
 Date

Anna Lawhorn  
 Anna Lawhorn, Secretary

27 June 2019  
 Date