

Request for Board of Commissioners' Action

From: Faye Hughes, County Administrator Date: August 13, 2020

Subject: FSA Office Lease Agreement Item Number: VIII-E

Please find attached the FSA Office Lease Agreement for the period of January 2021 – December 2021. New agreement provides \$12,996.00 annually for office space; \$1083.00 monthly.

Due to a time constraint, Chairman Lane signed the agreement on 8.13.2020. The Commission will need to ratify approval of his endorsement on the agreement.

Motion made by _____

Second made by _____

Any discussion: _____

Votes _____ yes _____ no Motion carried/ failed

UNITED STATES DEPARTMENT OF AGRICULTURE LEASE AMENDMENT	LEASE AMENDMENT No. 8
	TO LEASE NO. <u>Cook County Georgia</u> <u>USDA Service Center</u>
ADDRESS OF PREMISES 204 E. NINTH ST ADEL, GA 31620	PDN Number: N/A

THIS AMENDMENT is made and entered into between **Cook County Commission**

whose address is: **1200 S. Hutchinson Avenue, Adel, GA 31620**

hereinafter called the Lessor, and the **UNITED STATES OF AMERICA**, hereinafter called the Government:

WHEREAS, the parties hereto desire to amend the above Lease to extend lease term.

NOW THEREFORE, these parties for good and valuable consideration, the receipt and sufficiency of which is hereby acknowledged, covenant and agree that the said Lease is amended, effective upon execution by the Government as follows:

1. Effective upon execution by the Government, the lease period of the above described premises will be extended from **January 1, 2021** through **December 31, 2023**.
2. **Effective January 1st, 2021**, the Government will pay the Lessor annual rent of **\$12,996.00** payable at the rate of **\$1,083.00** per month (representing **\$3.61** per square foot for **3,600** net useable square feet) in arrears.
3. The Lessor must have an active/updated registration in the System for Award Management (SAM) System (<https://www.sam.gov>) upon receipt of this lease Amendment. The Government will not process rent payments to Lessors without an active/updated SAM Registration.

(Continued on next page...)


This Lease Amendment contains 2 pages.

All other terms and conditions of the lease shall remain in force and effect.

IN WITNESS WHEREOF, the parties subscribed their names as of the below date.

FOR THE LESSOR:

FOR THE GOVERNMENT:

Signature: 
 Name: Jeff Lane
 Title: Chairman
 Entity Name: Cook County
 Date: 8/13/2020

Signature: _____
 Name: _____
 Title: Lease Contracting Officer, USDA
 Date: _____

WITNESSED FOR THE LESSOR BY:

Signature: _____
 Name: _____
 Title: _____
 Date: _____

(Amendment continued...) ...parties covenant and agree that the said Lease is amended as follows:

4. Janitorial requirements now include the following:

Cleaning and Disinfecting requirements. The Lessor shall routinely wipe down all solid, high contact surfaces in common and high traffic areas using soap and water, followed by a disinfectant from the EPA-registered list of products. Cleaning staff shall use products in accordance with directions provided by the manufacturer, including the use of personal protective equipment (PPE), if applicable. Disinfection application and products should be chosen so as to not damage interior finishes or furnishings.

"Routinely," for purposes of this section, is defined as no less than once daily. More frequent cleaning and disinfection may be required based on level of use.

Examples of common and high traffic areas include, but are not limited to, handrails, door knobs, key card scan pads, light switches, countertops, table tops, water faucets and handles, elevator buttons, sinks, toilets and control handles, restroom stall handles, toilet paper and other paper dispensers, door handles and push plates, water cooler and drinking fountain controls. Disinfected surfaces should be allowed to air dry.

INITIALS: _____ & _____
LESSOR GOV'T